



City of Haverhill

Application for Permit

Name of Organization	Emmaus, Inc.		
Address of Organization	127 How St., Haverhill, MA. 01830		
Requesting Permit for (List Type of event)	Cycle for Shelter	Date & Time	July 28, 2013 <sup>start times!</sup> 7:00 8:00 9:00 10:00
Location of Event	Northern Essex Community College Haverhill Campus		
Authorized or Contact Person	Jerrin Rousseau	Telephone/Cell #/Pager # (Indicate if pager)	978-241-3925

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS E.g.: Parades/Carnivals/Community Events	<i>[Signature]</i>	5/2/13	

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: *Jerrin Rousseau* Date: 5/24/13  
 Signature Witnessed by: *Juella A. Shiver* Date: 4-24-13

City Council will hear request for application on: \_\_\_\_\_ (date) \_\_\_\_\_ (time)  
 Applicant must attend Yes [ ] No [ ]

Office Use  
Permit

Permit approved on: _____	Proof of Insurance _____	# Detail Officers _____
Policy Number/Exp. Date _____		
Attendance Limited to: _____	Other Restrictions/requirements: _____	
Signed: _____	Issued on: _____	Seal
City Clerk		



April 24, 2013

Emmaus will host its 25th "Cycle for Shelter", recreational charity ride on Sunday, July 28, 2013. Emmaus is a charity based in Haverhill, MA that provides housing, shelter, & services to homeless families and individuals.

We are contacting you because our event begins and ends at Northern Essex Community College (Haverhill campus).

The routes start & finish at the Haverhill campus of Northern Essex Community College. The four starts are spread out from 7:00am to 10:00am. Haverhill Police Safety Officers assist with marshalling at the start. Last year a total of 190 cyclists took part spread between the four routes. We expect a similar amount this year. Emmaus cyclists can be identified by a numbered bib on the back of their jersey. No problems have arisen requiring police intervention in the past & we do not anticipate any this year. The rides are not timed nor are they races. Individual riders follow the routes at their own pace & do not ride in teams or groups so no traffic hold ups occur.

Cyclists are supplied with maps, emergency contact numbers & there are several support vehicles to assist on the route. Temporary colored signs also mark some intersections on the route & these will be removed the day after the event.

6 refreshment stops are located on the routes:

- \* North Hampton Beach, parking lot
- \* Kensington Congregational Church
- \* Amesbury Sports Park
- \* Erie 4 Fire House, Georgetown
- \* The Emerson Center, Topsfield
- \* 2nd Congregational Church, West Boxford

These stops are staffed by volunteers. Communication for the event is provided by a group of licensed radio operators. During the day, Action Ambulance & Trinity EMS provide medical coverage for minor emergencies. The 911 system will be used if someone is seriously injured & needs immediate medical help. Please feel free to contact me for additional information.

Sincerely,

Terri Rousseau  
Event/Marketing & Communications Manager  
978.241.3425  
terri@emmausinc.org  
www.emmausinc.org

**EMMAUS INC.**

*Shelter, Affordable Housing, and Services for the Homeless*

P.O. Box 568 • Haverhill, MA 01831 • (978) 241-3400 • [www.emmausinc.org](http://www.emmausinc.org)