



Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Mary Carrington, HR Director – mcarrington@cityofhaverhill.com

Denise McClanahan, HR Technician – dmcclanahan@cityofhaverhill.com

January 11, 2010

Room 312

Ron Tuell

PLEASE POST ANTICIPATED OPENING

POSITION: Park Maintenance Craftsman/Skylift Operator (Civil Service Position)
Department of Public Works - Highway/Park Departments

HOURS OF WORK: 40 Hours Per Week
Monday through Friday

SALARY: \$15.45 - \$18.79 per hour
(According to Contractual Salary Schedule)

General Statement of Duties and Responsibilities:

Perform miscellaneous manual tasks requiring the highest degree of skill in the maintenance and care of city owned trees and recreation areas, athletic fields, parks and playgrounds; performs journeyman level carpentry and masonry duties; performs grounds maintenance duties: plants, seeds, rakes, fertilizes and grades, cuts, waters and trims fields and park areas; operates the aerial bucket truck frequently; performs skilled mechanical repair of power mowers, tractors, and other equipment; constructs and repairs chain link fences, benches, grandstands, playground apparatus such as see-saws, slides and swings.

Performs other general duties such as painting, flooding skating areas, trimming trees and bushes, setting up and lining athletic fields, operating motor equipment in connection with such duties and other related manual duties. Incidentally may supervise a small crew of workers at a lower skill level such as laborers, helpers, and maintenance men.

Performs semi-skilled manual labor in connection with the general care of trees and shrubs; performs related tasks in the repair, maintenance, and care of trees and shrubs. Uses a variety of tools necessary to perform tree care and maintenance.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

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Park Maintenance Craftsman/Skylift Operator

Qualifications:

High school graduate or equivalent. Ability to establish and maintain harmonious relations with employees. Ability to follow oral and written instructions. Must be fully licensed to operate various equipment. Must be completely experienced in all aspects of the Park Department. Possession of the proper class of a current and valid Massachusetts Motor Vehicle Operator's License/Commercial Driving License (CDL) I/II issued by the Registry of Motor Vehicles.

Must be proficient in the operation of a cherry picker (HYD Bucket Truck). Must have minimum of one (1) year's experience in the field of tree removal, and minimum of one (1) year working high levels in a bucket truck. Must have knowledge of power lines and tree handling of same in the operation of tree trimming and removal, etc.

This position requires Drug and Alcohol testing in compliance with the Department of Transportation regulations and the City of Haverhill's Drug and Alcohol policy.

Physical Requirements:

Frequent strenuous physical effort required; ability to lift and carry on a frequent and continuous basis weights of 50 to 75 pounds; ability to work up in heights of 55 feet from ground. Required to bend, kneel, reach and squat frequently throughout a work shift. Frequent movement in and out of equipment and vehicles.

Ability to use and wear personal protective equipment and clothing such as hearing protection, eye protection, foot and hand protection, and respiratory protection. While performing the duties of the job, the employee regularly works in various weather conditions and will be exposed to wet, humid, and other climatic environments. Attendance is mandatory.

Closing Date:

THURSDAY, JANUARY 21, 2010

Address all Letters

Mary Carrington, Human Resources Director

of Application and/or Job Bid to:

City of Haverhill

4 Summer Street, Room #306

Haverhill, Ma 01830

"The City of Haverhill is an Equal Opportunity/Affirmative Action Employer."